B-6   POLICY   Shared Governance

Southeast Community College utilizes a shared governance approach to engage numerous internal constituencies in the College's operations and fulfillment of its vision, mission, and strategic goals and objectives. SCC pursues shared governance through the following: planning processes, collaborative initiatives, policies and procedures, campus student senates, Board of Governors Faculty Representative, data-informed practices, proactive data collection, campus communications, and curriculum development and review processes. To facilitate shared governance, the College is committed to Goal 9.6 of its 2020-2024 Strategic Plan to "maximize a positive and engaging organizational climate by encouraging input, reflective and transparent communication, and compassion and respect toward the views and ideas of others." The College's climate is a key component to promoting shared governance at all levels of the institution.

Planning Processes
The College engages in dynamic strategic planning by utilizing a Strategic Planning Steering Team composed of representatives from all areas of the institution to create its 5-year strategic plans. Faculty and staff from all departments participate in the development of annual Mission Action Plans (MAPs) that link directly to the strategic plan. The College engages in integrated planning by tying its budget planning to its assessment, and operational and capital budgeting processes.

Collaborative Initiatives
All major initiatives such as strategic planning, calendar conversion, construction projects, College and program-level advising, crisis management, program development, assessment processes, curriculum development, safety and security strategies, and co-curricular programming, utilize steering committees composed of employees from all areas of the College. The College's Administrative Team considers recommendations and findings from these steering committees in their decision-making process.

Campus Student Senates
The College utilizes campus student senates to inform decision making related to student affairs programming, facilities, tuition and fee rates, campus amenities, safety and security, and other practices and features related to the learning environment.

Board of Governors Faculty Representative
A faculty member elected by the College's faculty serves as a Board of Governors Faculty Representative. This non-voting member of the Board attends all Board meetings, work sessions, and other Board-related events and conferences. The purpose of this Board position is to provide the Board of Governors access to the perspectives of College faculty.

Data-Informed Practices

The College's Office of Institutional Research creates and maintains dashboards and interactive reports to facilitate shared governance by providing a conduit for faculty, staff, and administrators to offer feedback in relation to all aspects of the College's operations.

Proactive Data Collection

The College's Office of Institutional Research follows a survey schedule to collect and analyze data related to administrative processes, organizational climate, facilities, support services, and many other areas. The results from these surveys inform decision making at all levels of the institution.

Curriculum Development and Review Processes

The Curriculum Committee reviews and approves all new program curriculum. The Committee which consists of faculty, student affairs staff, and administrators, also reviews and approves all major changes to existing curriculum.

Policies and Procedures

The College has policies and procedures that establish the roles of the Board of Governors, faculty, staff, administration, and students in developing and applying policies, procedures, and operations of the institution. The College's policy and procedure review and development process allows any SCC employee to recommend a potential new policy or procedure or recommend a review of existing policies and procedures. Policies and procedures are reviewed by faculty and staff at all levels of the institution and may also be reviewed by legal counsel.

Campus Communications

The College's leadership is committed to communicating frequently with its campus communities in relation to its initiatives, vision, mission, strategic goals and objectives, facilities, and other operational matters.

Administrative Team

The College's Administrative Team which consists of administrators from all areas of the institution, is responsible for the day-to-day operations of the institution. The Administrative Team members bring questions and other feedback from their respective areas to discuss as a group. Members also share information to their areas at division and departmental level meetings via newsletters, webinars, and other forms of communication.

Board of Governors

The Southeast Community College Board of Governors is committed to shared governance by approving policies that promote broad input and participation in the College's key initiatives and strategic and departmental planning processes. Although the Board of Governors delegates day-to-day management of the institution to the administration, it is committed to making informed budgetary and policy decisions as part of its vital role in shared governance.

Related Procedure: B-6a
Adopted: 09/27/22
Created: 07/05/22
Revised/Reviewed: 07/05/22, 08/05/2022
Web link:
Tags: